

DANISH FESTIVAL FOOD VENDOR GUIDELINES

1. Each location consists of 1- 10' x 10' spaces. Paying a flat fee for the specified time frame purchases all locations. There is no tax on your gross receipts. The vendor will do all sales tax and other financial reporting. Danish Festival, Inc. will not be responsible for filing vendor reports.
2. Since there are always more applications than spaces, the Danish Festival Board will review the applications and choose the vendors that best adhere to the Danish motif, bring new or unusual food, and contribute overall to the variety of food offered at the Festival. Keeping this in mind, please be as specific as possible on the application, and include a photo of your unit, food, and/or menu for first time new vendors.
3. Local, non-profit vendors who have participated in Danish Festival previously are guaranteed the right of first choice to participate. After that, first time local, non-profit vendors will be given the opportunity to participate.
4. It is imperative that you note on your application any electrical and water needs, as well as other special requests. Danish Festival, Inc. is not responsible for these items if you do not so indicate.
5. You are responsible for applying for proper licensure through the Mid-Michigan Health Department (989-831-5237). Please pay close attention to the Health Department guidelines and deadlines.
6. It is a requirement of the Danish Festival that each vendor supplies an insurance certificate listing Danish Festival, Inc. and the City of Greenville as additional insured with the minimum amount of coverage of \$1,000,000.00.
7. Waste materials (garbage and water) must be disposed of properly. Disposal of these items into the street will result in immediate closure of your booth. The local boy scouts work hard to continually empty trash to ensure cleanliness of each vendor's space. Gratuitous tips to these great volunteers are always welcome.
8. **Pre setup meeting will be on Thursday, August 16th at 5:00pm. This is a mandatory meeting; you will not be allowed to set up unless you are in attendance. You will be notified of the location.**

Thank you and we look forward to your participation in the 48th Annual Danish Festival!

**Danish Festival, Inc.
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